

City of Lakeside City Council Meeting Minutes April 11, 2024

The Lakeside City Council held a meeting at Lakeside City Hall, 915 North Lake Road, Oregon at 6:00 p.m. on Thursday, April 11, 2024.

- 1. CALL TO ORDER:** Mayor Crouch called the meeting to order promptly at 6 p.m.
- 2. PLEDGE OF ALLEGIANCE:** Mayor Crouch led the council, staff and audience in the Pledge of Allegiance and welcomed the audience both present and on zoom.

3. ROLL CALL: All Present. There was a quorum.

PRESENT: Alan Pointer, Robert Ward, Adam Hand, Mark Crouch, Nikki Wood, Tom Miller, Jim Carlisle

ABSENT: None

STAFF PRESENT: City Recorder/Manager Rick Hohnbaum

Audience 26 including Coos County District Attorney, Sherriff, Commissioner John Sweet, Mike Mader, Executive Director of the Ten Miles Watershed.

- 4. Public Comments:** Denise Ford spoke regarding the logging operation concerns within the city and their affect on the livability of their neighborhood including road damage, water flow and unsightly views. Since the city require landowners to maintain the storm drains what is required is beyond the means of local property owners. The effects of the logging operation were shared in her written statement which she offered to the city council for their consideration. Mayor Crouch suggested that the council place Ms. Ford's issue and concern on the next council agenda and the council concurred.
- 5. Presentation: Commissioner John Sweet-Sherriff** Fabrizio spoke first regarding the need of additional funding for law enforcement for Coos County introducing the concept of a law enforcement tax levy on the May ballot. DA Paul Frasier shared the staffing challenges within his office and the need for more prosecution staff for Coos County. Commissioner Sweet shared how they analyzed the situation and determined where the best expenditure of funds would make a difference for the law enforcement for Coos County.

6. Consent Agenda-Approval of Minutes

Meeting Minutes November 9, 2023

Meeting Minutes November 21, 2023

Meeting Minutes November 27, 2023

Meeting Minutes December 4, 2023

Meeting Minutes December 14, 2023

Meeting Minutes December 21, 2023

Mayor Crouch moved to approve the consent agenda and Councilor Wood seconded the motion. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Nay: Pointer. Passed 6-1

7. Letter of Support for the Law Enforcement Levy

Mayor Crouch made motion to authorize the mayor to sign a public letter of support for the upcoming law enforcement ballot measure. Councilor Pointer seconded the motion. Councilor Wood spoke in her regards and appreciation for the county officials who were present sharing the facts regarding the law enforcement ballot measure. Crouch moved to close debate. Wood seconded. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. 7-0 closed debate. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Passed 7-0 Approval of authorization for mayor's signature.

8. Election of Council President

Councilor Miller nominated Councilor Pointer to serve as the 2024 City Council President. Councilor Hand nominated Councilor Miller who declined. Mayor Crouch moved to elect Pointer for the remaining of 2024. Motion to close debate by Crouch and seconded by Wood. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer 7-0.

9. Finance Report-City Recorder/Manager

City Recorder/Manager Hohnbaum stated that the finance report was not on the consent agenda so that council would have an opportunity to review and ask questions prior to approval. Councilor Hand stated that the finance reports are in order. Councilor Hand commented that the Tourism Fund seemed to have significant funds that have not been spent while we are near the end of the fiscal year. Councilor Hand suggested that some funds for the city parks and Wolfie Beach should be expended prior to the arriving summer visitors. Mayor Crouch moved to approve the finance report and financial expenditures for the last five months. Councilor Wood seconded. Motion to close debate by Crouch and Pointer seconded Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Motion to approve. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Vote 7-0.

10. Appointments to Planning Commission. Mayor Crouch excused himself from the dais for this business item as his wife was one of the three candidates. Council President Pointer presided. Councilor Hand moved to appoint Sara Coats to the longer term and it was seconded by Wood. Approved 6-0-1. Ayes: Wood, Carlisle, Miller, Hand, Ward, Pointer. Excused Crouch
Councilor Miller moved to appoint Mary Gray to the shorter term. Councilor Hand seconded the motion and it was approved 6-0-1. Ayes: Wood, Carlisle, Miller, Hand, Ward, Pointer. Excused Crouch

11. Appointments to the Budget Committee: Councilor Wood moved to appoint Valerie Frislie to the Lakeside Budget Committee. Councilor Miller seconded the appointment. Mayor Crouch moved to close debate and Wood seconded. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Vote 7-0. The vote casted for Ms. Frislie was unanimous. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Crouch moved to appoint Randy Thomas to the budget committee and Hand seconded the motion. Crouch moved to close debate and Pointer seconded. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Vote 7-0. Appointment vote was unanimous. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer.

12. Authorization of Check Signers for City-

City Recorder/Manager Hohnbaum shared the process currently in place for review of bills and invoices prior to and after the checks for payments were prepared. Hohnbaum also shared that the decision at the council meeting would be a resolution presented at the next council meeting for the authorization of signers. Mayor Crouch moved to designate Alan Pointer and Rick Hohnbaum as the check signers. Carlisle seconded the motion. The City Council discussed adding a name and the motion was amended to add Councilor Tom Miller. Mayor Crouch restated the motion authorizing Miller, Hohnbaum and Pointer as authorized check signers for the city with one signature required for each check and two other council members reviewing the invoices prior to the signing of the checks. Crouch moved to close debate and Wood seconded. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Vote 7-0. Sub motion of amendment passed unanimously. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. The entire motion was read by Mayor Crouch. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Vote 7-0. Passed Unanimously.

Councilor Wood moved to appoint Hohnbaum, Pointer and Miller to be the authorized signers for the ARPA Grant withdrawals. Crouch moved to close debate and Pointer seconded. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer. Vote 7-0. Motion was adopted unanimously. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer.

13. Appointment of Budget Officer-Mayor Crouch moved to appoint City Recorder/Manager Hohnbaum to be the city budget officer. Councilor Miller seconded the motion. Mayor closed debate and motion was adopted unanimously. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer.

14. Budget Calendar Adoption- Crouch move to adopt the proposed budget calendar for 2024-2025 fiscal year budget. Councilor Pointer seconded. Mayor Crouch closed debate. Motion to adopt budget calendar unanimously passed. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer.

15. Future Planning and Prioritizations

Mayor Crouch reiterated code enforcement as highest priority and to address this as soon as possible. Miller shared that the city council had scheduled a meeting/workshop for the 23rd regarding code enforcement and Pointer and Hand confirmed that understanding. Mayor Crouch led a discussion about what was code enforcement and how different people had different expectations and understandings about the issue of providing effective code enforcement. Wood suggested the planned special meeting of the 23rd. Hand suggested the sooner the better. 23rd for special meeting and then a workshop of code enforcement 23rd. Mayor Crouch suggested that on April 23 holding a special meeting for evaluation criteria and work on code enforcement perhaps in a work session.

16. Declaration of Surplus-1980's something Mitsubishi Tractor (non-operational)

Councilor Wood moved to declare as surplus property and authorize disposal of the equipment. Councilor Hand seconded. Crouch moved to close debate all in favor. Motion Passed unanimously. Ayes: Wood, Carlisle, Miller, Hand, Crouch, Ward, Pointer.

17. Request for Funding from Lakeside Business Association (LBO) Community Events for 2024:

Mayor Crouch shared the process opening with presentation of the Lakeside Business Organization by David Grover followed by council discussion. Councilor Hand excused himself as former president of LBO and left the room. Dave Grover from Lakeshore Lodge rose to present on behalf of the LBO sharing the four events that they are planning for the tourist season with one event in December. Councilor Wood asked for some clarification of the finance sheet distributed.

Council members asked questions of Mr. Grover including what impact their activities have had for the businesses within our community. Mayor Crouch concluded the presentation and led the council in discussion of the business item. Councilor Ward shared the statutory restrictions of using the funds including marketing and attracting tourist. Mayor Crouch moved to table this item until legal opinion is obtained. Councilor Ward seconded the motion. Couch moved to close debate and Ward seconded. Close debate was approved unanimously. Ayes: Wood, Carlisle, Miller, Crouch, Ward, Pointer. Mayor Crouch restated the motion to table the LBO request until a legal opinion is obtained about the expenditure of TLT funds being used for sanitary and operation costs for events. Ayes: Wood, Carlisle, Miller, Crouch, Ward, Pointer. Vote 6-0-1 Hand excused.

18. Lakeside District, Board and Committee Reports:

- A. Airport: No info
- B. Watershed: Councilor Miller Introduced Mr. Mader and shared the meeting that occurred Tuesday evening at their office. Discussed future projects and future of their organization establishing a vision and working with other organizations.
- C. Water District: none
- D. Tenmile Lake Association: Councilor Carlisle was appointed to be the liaison
- E. Fire District: Councilor Pointer. Updated the council on the fire district building project including interviewing potential contractors. Pointer also discussed a need for a second station north of the railroad track.
- F. Lakeside Business Owners: Councilor Hand was appointed the assigned Liaison to the LBO. Hand also shared the LBO goals to improve the local economy.

19. City Manager Report: City Recorder/Manager Hohnbaum shared several updates including current code enforcement issues involving noise on north 13th and north 15th both in the 100 block and barking dog issue on Railroad, update on fixing the manholes on 8th Street, budget calendar upcoming dates, the fact he has received 7 requests for new addresses on undeveloped lots in the 4 months he has been working for Lakeside and some days off for city staff including himself being gone on the 19th.

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20. Mayor & Council Comments: Carlisle no comments. Miller stated appreciation for the new council and looking forward to getting some stuff done. Wood stated that she was going to be attending the League of Oregon Cities Spring Conference in Klamath Falls and that she was excited about serving on the new council. Mayor Crouch shared his personal contact information for the council and public as well as his plan to maintain some office hours at City Hall. Mayor Crouch will be present in city hall during the 3rd and 4th week of the month on Tuesdays and Thursday from 9AM-11AM. Mayor Crouch expressed his gratitude thanking the community for the opportunity to serve. Hand also thanking citizens for the opportunity and he felt that the workshop Monday went well with the entire crew. He is also attending LOC conference. Ward thanking the audience and zoom citizen participation. Pointer thanked all the people stating that the council vacation was over.

21. **Adjournment:** Mayor Crouch adjourned the meeting at 8:09.

The Above meeting was open to the public. Lakeside is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973. All meetings are digitally recorded, available for viewing at City website: www.cityoflakeside.org.

Signed/initialed _ RAH

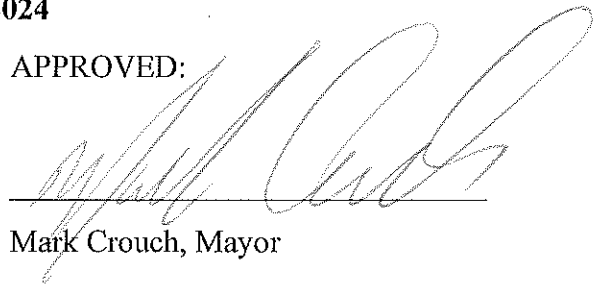
MINUTES APPROVED AND ADOPTED ON May 9, 2024

ATTESTED:



Rick A. Hohnbaum, City Recorder/Manager

APPROVED:



Mark Crouch, Mayor