



PUBLIC NOTICE
CITY COUNCIL REGULAR MEETING AGENDA
THURSDAY NOVEMBER 9, 2023 @ 6:00 pm.
CITY COUNCIL CHAMBERS, 915 NORTH LAKE ROAD,
LAKESIDE, OR.



“The Mission of the City of Lakeside is to serve the citizens of our community with responsibility, transparency, integrity, and dedication”.

In accordance with HB2560, the City of Lakeside, to extent reasonably possible, will make all meetings accessible remotely via Zoom and provide the opportunity for citizens to submit oral testimony during the meeting and written testimony by emailing cityhall@cityoflakeside.org by 4:00 p.m. on the day of each regularly scheduled council meeting.

Zoom call in information:

Meeting ID: 444-313-9923

Numeric Password: 611328

Regular phone users should dial into zoom at 408-638-0968 And then put in ID and Password when prompted by voice

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Citizens Comments – *Visitor Comments are the opportunity for the community to present information or speak on an issue not on the agenda or on agenda items that do not include public hearings. Comments are limited to three minutes for each person. The Mayor may reduce the time limit per speaker depending on the number of speakers. Videos are not turned on for this portion of the meeting and visitor microphones are muted throughout the meeting, with the exception of the allotted three minutes. Visitors may state their comments and should not expect the Council to engage in back-and-forth dialogue regarding the comments. Public hearing testimony will be taken during the public hearing and not under Visitor Comments. During public hearing agenda items, the Mayor will announce a separate procedure for the Council to hear public testimony relating to the subject matter of the hearing”*
5. Consent Agenda: *Routine items of business that require a vote but are not expected to require a discussion by the Council are placed on the Consent Calendar and voted upon as one item. In the event a Councilor requests an item be discussed, it will be removed from the Consent Calendar and placed under General Business.*
 - a. October 26, 2023 meeting minutes
 - b. October Expense & Payroll reports
 - c. Monthly update reports from Library
6. Resolution 2023-10 Expenditure Appropriation Transfer Resolution.
7. Resolution 2023-11; Delegation of Authority in the event of a lack of quorum
8. Discussion regarding parking on Park Ave
9. Lakeside District, Board and Committee Reports:
 - A. Airport: Mayor/City Manager; No Meeting
 - B. Watershed: Councilor Miller
 - C. Water District; Councilor Hurn
 - D. Tenmile Lake Association; Councilor Ritter
 - E. Fire District: Councilor Pointer
 - F. Lakeside Business Owners; Councilor Smith
10. City Manager Report:
11. Mayor & Council Comments
12. Adjourn- Next meeting; **December 14, 2023**

The above meeting is open to the public. The Lakeside City Hall is handicapped-accessible. Lakeside is an Affirmative Action/Equal Opportunity Employer and complies with Section 804 of the Rehabilitation Act of 1973. All City Council Meetings are recorded and kept on audio media.

The Lakeside City Council held a meeting at Lakeside City Hall, 915 North Lake Road, Oregon at 6:00 p.m. on Thursday, October 26, 2023.

1. CALL TO ORDER: 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

PRESENT: Mayor Sherry Kinsey, **Councilors:** Alan Pointer, Jaci Smith, Kim Ritter, Karen Hurn, Tom Miller, Nikki Wood

ABSENT: None

STAFF PRESENT: City Manager Melissa Bethel

4. Citizens Comments:

Drew Farmer: Mr. Farmer introduced himself and discussed his run for County Commissioner.

Shirlee Benell: Ms. Benell read into the record an email from the city manager regarding the debate whether the recall will leave a quorum of Council to conduct business.

The City Manager read into the record written comment from Donald Hubbell regarding vehicles on Park Ave.

5. Consent Agenda:

- a. September 14, 2023 Regular CC meeting minutes
- b. October 2, 2023 CC workshop minutes
- c. Acceptance of September Expense & Payroll reports
- d. Monthly reports from Library and Planning (no updates)

Motion: Councilor Hurn moved and Councilor Ritter second to approve the Consent Agenda.

Discussion: Bethel explained an invoice from Civic Plus which is the City website host had been historically coded to dues, travel and conference as a “due” but after conferring with the accountant moved the invoice item to the contracted services line item.

Motion passes 6-1 with Councilor Pointer voting no.

6. Lakeside Fire Department Association request for \$500.00 for annual Haunted House Event:

Councilor Wood read the letter from the Fire Association included in the packet. Bethel stated considering the type of advertising for the event, the funds could come out of tourism or misc. Councilor Wood suggested the funds come from the miscellaneous line item in General Fund.

Motion: Councilor Miller moved and Councilor Wood second to approve the expenditure of \$500.00 from the General Fund misc. line item to the Fire Association for the Haunted House event.

Motion passes 6-0 with Councilor Pointer abstaining.

7. Travel South Coast Oregon (TSOC) Eat, Drink and Be Merry Campaign: Bethel explained this campaign is like the Relax, Refuel, and Refresh campaign from the spring. The funds would pay for advertisement of Lakeside establishments and help bring people into the City during the winter months.

Motion: Councilor Ritter moved and Councilor Hurn second to participate in the Eat, Drink and Be Merry Campaign at the \$1200. buy in level.

Motion passes 6-1 with Councilor Wood voting no.

8. Discussion regarding City Manager position:

The Council agreed to have Councilor Wood work with the Manager to get a working Advertisement and job description to be posted on the League of Oregon City Job page and indeed.

9. Lakeside District, Board and Committee Reports

- A. Airport: Mayor/City Manager: No meeting
- B. Watershed: Councilor Miller: Councilor Miller stated the watershed had a grant meeting with DEQ regarding septic usage in rural areas.
- C. Water District: Councilor Hurn: Councilor Hurn stated the waterboard had a one stop meeting.
- D. Tenmile Lake Association: Councilor Ritter: Did not attend due to health issues.
- E. Fire District: Councilor Pointer: Councilor Pointer stated the main topic was the haunted house event.
- F. Lakeside Business Owners: Councilor Smith; was never advised if there was a meeting held.

10. City Manager Report:

Bethel advised the audit is wrapping up and is please to announce for the first time since 2018 there are no findings.

11. Mayor & Council Comments:

Councilor Hurn: Councilor Hurn inquired if the city will have an angel tree again this year.
Councilor Smith: Councilor Smith stated she has lived in the City since 2018 and has learned a lot from LOC and her involvement with the City. She stated it is her belief the City needs to put two questions on the 2024 ballot; one asking if it should disincorporate and one asking for a property tax. She said it is time for the citizens to decide.
Councilor Wood: Councilor Wood stated she attended the LOC conference in Eugene and learned a lot.
Councilor Ritter: Councilor Ritter stated she was unable to attend the conference due to illness, but her scholarship transferred to another Councilor.
Councilor Miller: Councilor Miller thanked Mr. Farmer for attending.
Councilor Pointer: Councilor Pointer also thanked Mr. Farmer for attending and felt it was a productive meeting.
Mayor Kinsey: Mayor Kinsey advised a town hall meeting is being considered for November 17 and surveys and question forms will be available soon. She also expressed how valuable it was to attend the LOC conference.

Adjournment: Next Regular City Council Meeting November 9, 2023: 6:00 p.m.

The Above meeting was open to the public. Lakeside is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973. All City Council Meetings are digitally recorded, available for viewing at City website: www.cityoflakeside.org.

Signed/initialialed 

STEPHANIE STROUD, CPA, LLC

750 Central Avenue, Suite 102 • Coos Bay, OR 97420
(541) 269-1358

ACCOUNTANT'S COMPILATION REPORT

City Council
City of Lakeside
PO Box L
Lakeside, OR 97449

Management is responsible for the accompanying financial statements of the City of Lakeside (a municipal corporation), which comprise the statement of assets, liabilities, and fund balance - cash basis as of October 31, 2023, and the related statement of receipts and disbursements, budget and actual - cash basis for the four months then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial statements nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The accompanying budget of the City of Lakeside for the year ended June 30, 2024 has not been compiled or examined by me and, accordingly, I do not express an opinion on any other form of assurance on it. The forecasted or projected results may not be achieved and I assume no responsibility to update the report for events and circumstances occurring after the date of the report.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, equity, revenues, and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has elected to omit the summaries of significant assumptions and accounting policies required under established guidelines for presentation of prospective financial statements. If the omitted summaries were included in the budgeted information, they might influence the user's conclusions about the City's budgeted information. Accordingly, this budgeted information is not designed for those who are not informed about such matters.

I am not independent with respect to the City of Lakeside.



Stephanie Stroud, CPA, LLC

Coos Bay, Oregon
November 2, 2023

City of Lakeside
Statement of Assets, Liabilities, and Fund Balance - Cash Basis
Substantially All Disclosures Required by OCBOA Omitted

October 31, 2023

	General Fund	State Street Tax Fund	Community Development Fund	Tourism Fund	Wastewater Treatment Plant Fund	Wastewater System Development Fund	Wastewater Capital Reserve Fund	Library Fund	Total
ASSETS									
Current assets									
State Pool	\$ 454,180.61	\$ 84,669.10	\$ -	\$ -	\$ 1,188,095.58	\$ 2,384.43	\$ 359,260.42	\$ 20,826.15	\$ 2,109,436.29
Northwest Community CU	-	-	-	-	-	-	-	33,247.00	33,247.00
Umpqua Bank	78,181.84	198,170.72	69,670.68	140,809.69	(486,564.40)	174,562.79	80,046.25	49,195.08	304,072.65
Petty cash	250.00	-	-	-	100.00	-	-	100.00	450.00
Petty cash - OCF Grant	100.00	-	-	-	-	-	-	-	100.00
Undeposited Funds	5,162.73	-	-	-	12,046.37	-	-	-	17,209.10
Total Assets	\$ 537,875.18	\$ 282,859.82	\$ 69,670.68	\$ 140,809.69	\$ 713,677.55	\$ 176,947.22	\$ 439,306.67	\$ 103,368.23	\$ 2,464,515.04
LIABILITIES AND FUND BALANCE									
Current liabilities									
Payroll liabilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Current Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund balance (cash basis)									
Beginning fund balance	531,483.35	115,932.51	65,567.90	89,849.29	637,976.52	174,637.26	433,854.55	133,214.45	2,182,515.83
Net changes in fund balance	6,391.83	166,927.31	4,102.78	50,960.40	75,701.03	2,309.96	5,452.12	(29,846.22)	281,999.21
Total fund balance	537,875.18	282,859.82	69,670.68	140,809.69	713,677.55	176,947.22	439,306.67	103,368.23	2,464,515.04
Total liabilities and fund balance (cash basis)	\$ 537,875.18	\$ 282,859.82	\$ 69,670.68	\$ 140,809.69	\$ 713,677.55	\$ 176,947.22	\$ 439,306.67	\$ 103,368.23	\$ 2,464,515.04

City of Lakeside - General Fund
Statement of Receipts and Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Receipts				
404000	Interest Revenue	\$ 6,871.96	\$ 2,000.00	\$ 4,871.96
407000	Miscellaneous Revenue	1,107.33	500.00	607.33
409000	Transient Tax Revenue	28,217.33	35,000.00	(6,782.67)
410000	Alcohol Tax Revenue	11,961.58	30,000.00	(18,038.42)
41000	Cigarette Tax Revenue	505.39	1,100.00	(594.61)
412000	Garbage Franchise Revenue	6,744.34	14,000.00	(7,255.66)
413000	Cable Franchise Revenue	423.78	25,000.00	(24,576.22)
414000	Rent Revenue	1,500.00	3,000.00	(1,500.00)
415000	Hangar Rent	-	1,500.00	(1,500.00)
416000	License, Fees, Permit Revenue	2,170.00	5,000.00	(2,830.00)
418000	CLPUD Franchise	12,666.49	50,000.00	(37,333.51)
420000	Marijuana Tax Revenue	2,150.17	3,000.00	(849.83)
432000	Grant Revenue	2,000.00	300,000.00	(298,000.00)
	Total Receipts	76,318.37	470,100.00	(393,781.63)
Disbursements				
Administration				
Personal services				
5000	Payroll	19,422.52	75,000.00	55,577.48
500012	Social Security/Medicare	1,485.80	5,900.00	4,414.20
500013	Workers Comp	548.59	4,000.00	3,451.41
500014	PERS	1,756.20	6,500.00	4,743.80
500015	Health insurance	5,292.20	25,000.00	19,707.80
500016	Unemployment	384.08	2,100.00	1,715.92
	Total Personal services	28,889.39	118,500.00	89,610.61
Materials and services				
50220	Dues, Travel & Conference	2,888.98	7,000.00	4,111.02
50221	License, Fees & Permits	1,042.89	3,000.00	1,957.11
50222	Advertising & Elections	488.53	1,500.00	1,011.47
50223	Legal Fees	1,259.16	10,000.00	8,740.84
50225	Audit & Filing Fees	4,510.20	12,000.00	7,489.80
50226	Contracted Services (General)	5,062.51	53,000.00	47,937.49
50229	Repairs & Maintenance Admin	-	2,000.00	2,000.00
50230	Insurance	990.03	15,000.00	14,009.97
50232	Telephone	1,823.64	3,500.00	1,676.36
50233	Postage	699.00	2,747.00	2,048.00
50234	Operating Supplies	5,551.64	20,000.00	14,448.36
50235	Fuel for City Vehicle	-	1,500.00	1,500.00
50236	Repairs & Maintenance Vehicle	-	1,500.00	1,500.00
50246	Miscellaneous Expense	400.00	3,000.00	2,600.00
50731	Utilities	3,304.87	25,000.00	21,695.13
50745	Grants Expense	-	300,000.00	300,000.00
50747	Building Maintenance	868.92	4,000.00	3,131.08
	Total Materials and services	28,890.37	464,747.00	435,856.63
	Total Administration	57,779.76	583,247.00	525,467.24

See accountant's compilation report.

City of Lakeside - General Fund
Statement of Receipts and Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Capital Outlay			
500060 Capital Outlay	9,507.25	105,000.00	95,492.75
Total Capital Outlay	<u>9,507.25</u>	<u>105,000.00</u>	<u>95,492.75</u>
Debt Service			
500070 Debt Service Principal	-	20,697.00	
500071 Debt Service Interest	2,639.53	18,207.00	15,567.47
Total Capital Outlay	<u>2,639.53</u>	<u>38,904.00</u>	<u>36,264.47</u>
General Operating Contingency	-	60,000.00	(60,000.00)
Total Disbursements	<u>69,926.54</u>	<u>787,151.00</u>	<u>717,224.46</u>
Excess (Deficiency) of Receipts Over (Under) Disbursements	<u>6,391.83</u>	<u>(317,051.00)</u>	<u>323,442.83</u>
Other Financing Sources (Uses)			
500094 Transfer to Community Dev.	-	(50,000.00)	50,000.00
Total Other Financing Sources (Uses)	<u>-</u>	<u>(50,000.00)</u>	<u>50,000.00</u>
Unappropriated Ending Fund Balance	-	(100,000.00)	100,000.00
Excess (Deficiency) of Receipts Over (Under) Disbursements and Other Financing Sources (Uses)	<u>\$ 6,391.83</u>	<u>\$ (467,051.00)</u>	<u>\$ 473,442.83</u>

City of Lakeside - State Street Tax Fund
Statement of Receipts Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Receipts			
404000	\$ 1,285.23	\$ 500.00	\$ 785.23
40006.1	50,382.76	120,000.00	(69,617.24)
407000	10,000.00	50.00	9,950.00
432000	161,000.00	300,000.00	(139,000.00)
Total Receipts	222,667.99	420,550.00	(197,882.01)
Disbursements			
Personal services			
5000	14,998.92	65,000.00	50,001.08
500012	1,147.42	5,500.00	4,352.58
500013	95.96	2,000.00	1,904.04
500014	1,799.42	7,000.00	5,200.58
500015	5,090.92	20,000.00	14,909.08
500016	348.00	2,000.00	1,652.00
Total Personal services	23,480.64	101,500.00	78,019.36
Materials and services			
500020	-	2,000.00	2,000.00
500022	-	1,200.00	1,200.00
500023	-	1,200.00	1,200.00
500025	1,127.55	3,500.00	2,372.45
500026	221.35	40,000.00	39,778.65
500029	-	5,000.00	5,000.00
500030	-	6,500.00	6,500.00
500031	11,383.45	39,000.00	27,616.55
500032	652.56	1,000.00	347.44
500034	660.51	5,000.00	4,339.49
500035	560.00	25,000.00	24,440.00
500036	580.09	3,000.00	2,419.91
500047	-	3,666.00	3,666.00
500050	17,074.53	300,000.00	282,925.47
50024.1	-	10,000.00	10,000.00
Total Materials and services	32,260.04	446,066.00	413,805.96
Capital Outlay			
500060	-	60,000.00	5,000.00
Total Capital Outlay	-	60,000.00	5,000.00
Operating Contingency	-	45,000.00	(45,000.00)
Total Disbursements	55,740.68	652,566.00	(45,000.00)
Unappropriated Ending Fund Balance	-	(50,000.00)	50,000.00
Excess (Deficiency) of Receipts Over (Under) Disbursements	166,927.31	(282,016.00)	448,943.31

City of Lakeside - Community Development Fund
Statement of Receipts and Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Receipts			
416000 License, Fees & Permits	\$ 1,000.00	\$ 2,500.00	\$ (1,500.00)
417000 Elect & building Permit Revenue	10,560.29	25,000.00	(14,439.71)
431000 Planning grants	-	300,000.00	(300,000.00)
Total receipts	11,560.29	327,500.00	(315,939.71)
Disbursements			
Materials and services			
500020 Dues, Travel & Conference	-	5,000.00	5,000.00
500022 Advertising & Elections	-	2,500.00	2,500.00
500024 Electrical & Building Fees	5,051.81	25,000.00	19,948.19
500026 Contracted services	-	6,000.00	6,000.00
500033 Postage	-	1,000.00	1,000.00
500046 Miscellaneous Expense	-	1,000.00	1,000.00
500050 Grant expense	-	300,000.00	300,000.00
50250 Planning administration	2,405.70	30,000.00	27,594.30
50251 Professional services	-	10,000.00	10,000.00
50541 Code Enforcement	-	500.00	500.00
Total Materials and services	7,457.51	381,000.00	373,542.49
Operating Contingency	-	50,000.00	(50,000.00)
Total Disbursements	7,457.51	431,000.00	423,542.49
Excess (Deficiency) of Receipts Over (Under) Disbursements	4,102.78	(103,500.00)	107,602.78
Other financing sources (uses)			
495002 Transfer from General Fund	-	50,000.00	(50,000.00)
Total other financing sources (uses)	-	50,000.00	(50,000.00)
Unappropriated Ending Fund Balanc	-	(20,000.00)	(20,000.00)
Excess (Deficiency) of Receipts over (Under) disbursements and other financing sources (uses)	\$ 4,102.78	\$ (73,500.00)	\$ 77,602.78

City of Lakeside - Tourism Fund
Statement of Receipts and Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted

July 01, 2023 through October 31, 2023

	Actual	Budget	Variance
Receipts			
409000 Transient Tax revenue	\$ 65,840.50	\$ 80,000.00	\$ (14,159.50)
Total receipts	65,840.50	80,000.00	(14,159.50)
Disbursements			
Materials and services			
50528 Tourism Promotion	2,485.00	25,000.00	22,515.00
50539 Beach Maintenance	2,315.00	15,000.00	12,685.00
50540 City Parks Maintenance	-	1,500.00	1,500.00
50545 Event Expense	80.10	15,000.00	14,919.90
50546 July 4th Fireworks Display	10,000.00	35,000.00	25,000.00
Total Materials and services	14,880.10	91,500.00	76,619.90
Operating Contingency	-	50,000.00	50,000.00
Total Disbursements	14,880.10	141,500.00	126,619.90
Excess (Deficiency) of Receipts			
Over (Under) Disbursements	50,960.40	(61,500.00)	112,460.40
Unappropriated Ending Fund Balanc	-	(51,500.00)	(51,500.00)
Excess (Deficiency) of Receipts over (Under)			
disbursements and other financing			
sources (uses)	\$ 50,960.40	\$ (113,000.00)	\$ 163,960.40

City of Lakeside - Wastewater Treatment Plant Fund
Statement of Receipts and Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Receipts			
404000	\$ 16,820.67	\$ 10,000.00	\$ 6,820.67
407002	-	2,000.00	(2,000.00)
421000	572.00	1,500.00	(928.00)
432000	122,392.00	6,000,000.00	(5,877,608.00)
497000	395,197.37	800,000.00	(404,802.63)
Total Receipts	<u>534,982.04</u>	<u>6,813,500.00</u>	<u>(6,278,517.96)</u>
Disbursements			
Personnel Services			
5000	84,373.89	270,000.00	185,626.11
500012	6,509.56	22,000.00	15,490.44
50013	1,274.02	6,000.00	4,725.98
50014	6,704.87	25,000.00	18,295.13
50015	21,977.24	65,000.00	43,022.76
50016	1,913.89	6,500.00	4,586.11
Total Personnel Services	<u>122,753.47</u>	<u>394,500.00</u>	<u>271,746.53</u>
Materials and Services			
500020	1,800.07	7,000.00	5,199.93
500021	3,723.80	7,000.00	3,276.20
500022	-	500.00	500.00
500023	-	5,000.00	5,000.00
500025	5,637.75	15,000.00	9,362.25
500026	16,391.46	110,000.00	93,608.54
500027	16,258.00	20,000.00	3,742.00
500029	4,061.94	30,000.00	25,938.06
500030	12,763.00	50,000.00	37,237.00
500031	18,432.98	60,000.00	41,567.02
500032	1,117.89	6,500.00	5,382.11
500033	1,000.00	3,500.00	2,500.00
500034	20,219.52	120,000.00	99,780.48
500036	496.83	6,000.00	5,503.17
500046	-	5,572.00	5,572.00
500047	-	5,000.00	5,000.00
500050	167,980.65	6,000,000.00	5,832,019.35
500051	-	2,000.00	2,000.00
50024.1	561.00	15,000.00	14,439.00
50026.1	25,024.00	55,000.00	29,976.00
50026.2	500.00	50,000.00	49,500.00
50035.1	-	2,000.00	2,000.00
50529	1,000.00	15,000.00	14,000.00
Total Materials and Services	<u>296,968.89</u>	<u>6,590,072.00</u>	<u>6,293,103.11</u>
Capital Outlay			
500062	-	90,000.00	90,000.00
500064	652.82	25,000.00	24,347.18
500059	-	25,000.00	25,000.00
Total Capital Outlay	<u>652.82</u>	<u>140,000.00</u>	<u>139,347.18</u>
Debt Service			
561004	38,905.83	82,312.00	43,406.17
500070	-	75,000.00	75,000.00

See accountant's compilation report.

City of Lakeside - Wastewater Treatment Plant Fund
Statement of Receipts and Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Total Capital Outlay	38,905.83	157,312.00	118,406.17
Operating Contingency	-	31,174.00	(31,174.00)
Total Disbursements	459,281.01	7,313,058.00	6,564,849.64
Excess (Deficiency) of Receipts			
Over (Under) Disbursements	75,701.03	(499,558.00)	575,259.03
Other Financing Sources (Uses)			
500093 Transfer to WW Capital Reserve Fund	-	(50,000.00)	50,000.00
Total other financing sources (uses)	-	(50,000.00)	50,000.00
Unappropriated Ending Fund Balance	-	(25,000.00)	25,000.00
Excess (Deficiency) of Receipts Over (Under)			
Disbursements and Other Financing			
Sources (Uses)	<u>\$ 75,701.03</u>	<u>\$ (574,558.00)</u>	<u>\$ 625,259.03</u>

City of Lakeside - Wastewater System Dev. Fund
Statement of Receipts and Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

		<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Receipts				
422000	System Development Charges	\$ 2,273.77	\$ 5,000.00	\$ (2,726.23)
404000	Interest Revenue	36.19	50.00	(13.81)
Total Receipts		<u>2,309.96</u>	<u>5,050.00</u>	<u>(2,740.04)</u>
Unappropriated Ending Fund Balance		<u>-</u>	<u>(168,769.00)</u>	<u>168,769.00</u>
Excess (Deficiency) of Receipts Over (Under) Disbursements		<u>2,309.96</u>	<u>(163,719.00)</u>	<u>166,028.96</u>

City of Lakeside - Wastewater Capital Reserve Fund
Statement of Receipts and Disbursements - Budget and Actual (cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Receipts			
404000 Interest Revenue	\$ 5,452.12	\$ -	\$ 5,452.12
Total receipts	<u>5,452.12</u>	<u>-</u>	<u>5,452.12</u>
Other financing sources (uses)			
495000 Transfer from WWTP Fund	-	50,000.00	(50,000.00)
Total other financing sources (uses)	<u>-</u>	<u>50,000.00</u>	<u>(50,000.00)</u>
Unappropriated Ending Fund Balanc	<u>-</u>	<u>(483,139.00)</u>	<u>(483,139.00)</u>
Excess (Deficiency) of Receipts over (Under) disbursements and other financing sources (uses)	<u>\$ 5,452.12</u>	<u>\$ (433,139.00)</u>	<u>\$ 438,591.12</u>

City of Lakeside - Library Fund
Statement of Receipts and Disbursements-Budget and Actual(cash basis)
Substantially All Disclosures Required by OCBOA Omitted
July 01, 2023 through October 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Receipts				
404000	Interest Revenue	\$ 316.06	\$ 100.00	\$ 216.06
42600.1	Trust Acct Interest Revenue	80.19	70.00	10.19
407000	Miscellaneous Revenue	1,826.19	800.00	1,026.19
423000	Special Levy Revenue	4,421.97	90,000.00	(85,578.03)
444000	Ready to Read Grant	-	1,000.00	(1,000.00)
443000	Miscellaneous Grants	-	5,000.00	(5,000.00)
	Total Receipts	<u>6,644.41</u>	<u>96,970.00</u>	<u>(90,325.59)</u>
Disbursements				
Personal services				
5000	Payroll	23,169.96	98,000.00	74,830.04
500012	Social Security/Medicare	1,853.22	7,050.00	5,196.78
500013	Workers Comp	32.91	150.00	117.09
500014	PERS	1,217.62	6,200.00	4,982.38
500015	Health insurance	800.00	2,400.00	1,600.00
500016	Unemployment	570.38	2,450.00	1,879.62
	Total Personal services	<u>27,644.09</u>	<u>116,250.00</u>	<u>88,605.91</u>
Materials and services				
500020	Dues, Travel & Conference	317.02	5,000.00	4,682.98
500026	Contracted Services	-	5,000.00	5,000.00
500032	Telephone	512.13	2,000.00	1,487.87
500033	Postage	-	50.00	50.00
500034	Operating Supplies	3,495.05	5,500.00	2,004.95
500035	Donations Money spent	-	2,000.00	2,000.00
500037	Materials, Subscriptions & Books	2,425.26	16,330.00	13,904.74
500038	Computer Supplies & Materials	998.75	5,000.00	4,001.25
500044	Ready to Read Grant	1,063.53	1,000.00	(63.53)
500043	Miscellaneous Grants	-	5,000.00	5,000.00
500046	Miscellaneous Expense	34.80	700.00	665.20
500048	Books & Periodicals Trust	-	70.00	70.00
	Total Materials and services	<u>8,846.54</u>	<u>47,650.00</u>	<u>38,803.46</u>
	Contingency	<u>-</u>	<u>15,000.00</u>	<u>(15,000.00)</u>
	Total disbursements	<u>36,490.63</u>	<u>178,900.00</u>	<u>142,409.37</u>
	Unappropriated Ending Fund Balance	<u>-</u>	<u>\$ (47,527.00)</u>	<u>\$ (47,527.00)</u>
	Excess (Deficiency) of Receipts Over (Under) Disbursements	<u>\$ (29,846.22)</u>	<u>\$ (129,457.00)</u>	<u>\$ 99,610.78</u>

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11/02/23

City of Lakeside AP Monthly Check Listing October 2023

Date	Num	Name	Memo	Credit	Amount
Oct 23					
10/02/2023	ach	Oregon Department of Revenue	WBF tax due	0.20	0.20
10/19/2023	ach	Central Lincoln PUD		7,276.27	7,276.27
10/06/2023	ach	CIS Trust-benefits		8,311.33	8,311.33
10/20/2023	ach	umpqua bank		152.25	152.25
10/03/2023	ach	Cardmember Service		3,690.85	3,690.85
10/13/2023	ach	PERS		2,910.95	2,910.95
10/04/2023	33179	Cascade Columbia		1,572.56	1,572.56
10/04/2023	33180	Cheryl Young-Reimbursement		127.07	127.07
10/04/2023	33181	City of Lakeside		665.95	665.95
10/04/2023	33182	Coastal Paper & Supply, Inc	1967	182.65	182.65
10/04/2023	33183	Econo Rooter Services, Inc.		5,268.00	5,268.00
10/04/2023	33184	Executech		998.75	998.75
10/04/2023	33185	McCowan Clinical Laboratory		205.00	205.00
10/04/2023	33186	Oregon Linen	03-0971-00	121.88	121.88
10/04/2023	33187	The Dyer Partnership, Inc.	ARPA grant	43,797.45	43,797.45
10/04/2023	33188	Umpqua Valley Fire Services		149.45	149.45
10/04/2023	33189	USPS		1,000.00	1,000.00
10/04/2023	33190	Verizon Wireless	Monthly Employee Cell Phones	209.27	209.27
10/04/2023	33191	Ziply Fiber		711.23	711.23
10/11/2023	33192	City of Coos Bay-ESO		39.60	39.60
10/11/2023	33193	Clean Cut Landscape Maintenance		635.00	635.00
10/11/2023	33194	Coast Pavement Maintenance		140.00	140.00
10/11/2023	33195	DEMCO		93.14	93.14
10/11/2023	33196	Econo Rooter Services, Inc.		3,258.00	3,258.00
10/11/2023	33197	Hennick's Home Center, Inc		130.30	130.30
10/11/2023	33198	Lakeside Water District		672.00	672.00
10/11/2023	33199	McCowan Clinical Laboratory		615.00	615.00
10/11/2023	33200	One Call Concepts, Inc.	CLS01 - 0000151	22.40	22.40
10/11/2023	33201	Portland Engineering, Inc.		90.00	90.00
10/11/2023	33202	Sanddunes Performance Fuel		276.26	276.26
10/11/2023	33203	Stephanie Stroud, CPA, LLC		1,850.00	1,850.00
10/11/2023	33204	Tenmile Lake Wireless Internet		50.00	50.00
10/11/2023	33205	USA Blue Book		261.78	261.78
10/18/2023	33206	Comp-U-Talk		326.65	326.65
10/18/2023	33207	DCBS		612.00	612.00
10/18/2023	33208	Northwest Code Professionals		990.00	990.00
10/18/2023	33209	Pacific Office Automation-		81.97	81.97
10/18/2023	33210	Tri-County Plumbing Cont., Inc.		68.33	68.33
10/25/2023	33211	Cascade Columbia		1,406.03	1,406.03
10/25/2023	33212	Econo Rooter Services, Inc.		554.00	554.00
10/25/2023	33213	League of Oregon Cities		60.00	60.00
10/25/2023	33214	McCowan Clinical Laboratory		410.00	410.00
10/25/2023	33215	McKay's Markets		21.13	21.13
10/25/2023	33216	North Central Laboratories	24500	209.40	209.40
10/25/2023	33217	Oregon Linen	03-0971-00	250.46	250.46
10/25/2023	33218	SC & Age, Inc.		268.25	268.25
10/25/2023	33219	The Dyer Partnership, Inc.	ARPA grant	45,588.73	45,588.73
10/25/2023	33220	Ziply Fiber		718.17	718.17
10/31/2023	33226	Alan's Bug Out		100.00	100.00
10/31/2023	33227	Cheryl Young-Reimbursement		189.95	189.95
10/31/2023	33228	Dept of Environmental Quality		3,689.00	3,689.00
10/31/2023	33229	Lakeside Water District		570.00	570.00
10/31/2023	33230	McCowan Clinical Laboratory		900.00	900.00
10/31/2023	33231	Reese Electric, Inc.	LAK12	500.00	500.00
10/31/2023	33232	Verizon Wireless	Monthly Employee Cell Phones	209.44	209.44
Oct 23				<u>143,208.10</u>	<u>143,208.10</u>

*Quickbooks
fee 24.65*
143,232.75

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11/02/23

Cash Basis

City of Lakeside
Expenses by Vendor Detail
October 2023

Table with columns: Date, Memo, Account, Class, Debit, Credit, Original Amount. Rows include vendors like Stephanie Stroud, CPA, LLC; Tenmile Lake Wireless Internet; The Dyer Partnership, Inc.; Tri-County Plumbing Cont., Inc.; umpqua bank; Umpqua Valley Fire Services; USA Blue Book; USPS; Verizon Wireless; Ziplly Fiber.

<343.99>

143,232.75

Credit on account

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Cash Basis

**City of Lakeside
Expenses by Vendor Detail
October 2023**

Date	Memo	Account	Class	Debit	Credit	Original Amount
Alan's Bug Out						
10/31/2023		50747 · Building Maintenance	01-General Fund	100.00		100.00
	Total Alan's Bug Out			100.00	0.00	
Cardmember Service						
10/06/2023		500034 · Operating Supplies	21- Library Fund	170.79		170.79
10/06/2023		500034 · Ready to Read Grant	21- Library Fund	545.28		545.28
10/06/2023		500037 · Materials & Subscription	21- Library Fund	1,376.68		1,376.68
10/06/2023		50234 · Operating Supplies Admin	01-General Fund	284.36		284.36
10/06/2023		50221 · License Fees & Permits	01-General Fund	255.34		255.34
10/06/2023		50220 · Dues, Travel & Conferen...	01-General Fund	1,058.40		1,058.40
	Total Cardmember Service			3,690.85	0.00	
Cascade Columbia						
10/01/2023		500034 · Operating Supplies	07- Wastewater Tr...		130.17	-130.17
10/01/2023		500034 · Operating Supplies	07- Wastewater Tr...	130.17		1,702.73
10/04/2023		500034 · Operating Supplies	07- Wastewater Tr...	1,572.56		1,702.73
10/19/2023		500034 · Operating Supplies	07- Wastewater Tr...		213.82	-213.82
10/19/2023		500034 · Operating Supplies	07- Wastewater Tr...	213.82		1,619.85
10/25/2023		500034 · Operating Supplies	07- Wastewater Tr...	1,406.03		1,619.85
	Total Cascade Columbia			3,322.58	343.99	
Central Lincoln PUD						
10/19/2023		500031 · Utilities	03- State Tax Stre...	2,691.42		2,691.42
10/19/2023		500031 · Utilities	03- State Tax Stre...	96.83		96.83
10/19/2023		500031 · Utilities	03- State Tax Stre...	93.60		93.60
10/19/2023		500031 · Utilities	07- Wastewater Tr...	2,114.89		2,114.89
10/19/2023		500031 · Utilities	03- State Tax Stre...	25.46		25.46
10/19/2023		50731 · Utilities (Elec,Water, Etc.)	01-General Fund	444.06		444.06
10/19/2023		500031 · Utilities	07- Wastewater Tr...	80.94		80.94
10/19/2023		500031 · Utilities	07- Wastewater Tr...	745.45		745.45
10/19/2023		500031 · Utilities	07- Wastewater Tr...	912.62		912.62
10/19/2023		500031 · Utilities	07- Wastewater Tr...	44.00		44.00
10/19/2023		50731 · Utilities (Elec,Water, Etc.)	01-General Fund	27.00		27.00
	Total Central Lincoln PUD			7,276.27	0.00	
Cheryl Young-Reimbursement						
10/04/2023	194 miles @ .655 July & Sept 2...	500020 · Dues, Travel & Confere...	21- Library Fund	127.07		127.07
10/31/2023	290 miles @ .655 October 2023	500020 · Dues, Travel & Confere...	21- Library Fund	189.95		189.95
	Total Cheryl Young-Reimbursement			317.02	0.00	
CIS Trust-benefits						
10/06/2023	General Fund-Bethel, Langley, L...	500015 · Health Insurance	01-General Fund	1,323.05		1,323.05
10/06/2023	State Street-Bethel, Langley	500015 · Health Insurance	03- State Tax Stre...	1,272.73		1,272.73
10/06/2023	Wastewater-Bethel, Lowry, Mcki...	500015 · Health Insurance	07- Wastewater Tr...	5,494.31		5,494.31
10/06/2023	Lowry	500015 · Health Insurance	07- Wastewater Tr...	43.34		43.34
10/06/2023	Bethel	500015 · Health Insurance	01-General Fund	59.00		59.00
10/06/2023	Way	500015 · Health Insurance	07- Wastewater Tr...	118.90		118.90
	Total CIS Trust-benefits			8,311.33	0.00	
City of Coos Bay-ESO						
10/11/2023		500034 · Operating Supplies	21- Library Fund	39.60		39.60
	Total City of Coos Bay-ESO			39.60	0.00	
City of Lakeside						
10/04/2023		50731 · Utilities (Elec,Water, Etc.)	01-General Fund	296.74		296.74
10/04/2023		500031 · Utilities	07- Wastewater Tr...	296.73		296.73
10/04/2023		50731 · Utilities (Elec,Water, Etc.)	01-General Fund	72.48		72.48
	Total City of Lakeside			665.95	0.00	
Clean Cut Landscape Maintenance						
10/11/2023		50539 · Beach Maintenance	05 - Tourism	635.00		635.00
	Total Clean Cut Landscape Maintenance			635.00	0.00	
Coast Pavement Maintenance						
10/11/2023		500035 · Street Work Maintenance	03- State Tax Stre...	140.00		140.00
	Total Coast Pavement Maintenance			140.00	0.00	

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Cash Basis

City of Lakeside
Expenses by Vendor Detail
October 2023

Date	Memo	Account	Class	Debit	Credit	Original Amount
Coastal Paper & Supply, Inc						
10/04/2023		500034 · Operating Supplies	07- Wastewater Tr...	182.65		182.65
Total Coastal Paper & Supply, Inc				182.65	0.00	
Comp-U-Talk						
10/18/2023		500026 · Contracted Services	07- Wastewater Tr...	163.33		163.33
10/18/2023		50226 · Contracted Services Admin	01-General Fund	163.32		163.32
Total Comp-U-Talk				326.65	0.00	
DCBS						
10/18/2023	July	500024 · Electrical & Building Fees	04 - Community D...	234.96		234.96
10/18/2023	August	500024 · Electrical & Building Fees	04 - Community D...	158.64		158.64
10/18/2023	September	500024 · Electrical & Building Fees	04 - Community D...	218.40		218.40
Total DCBS				612.00	0.00	
DEMCO						
10/11/2023		500034 · Operating Supplies	21- Library Fund	93.14		93.14
Total DEMCO				93.14	0.00	
Dept of Environmental Quality						
10/31/2023	DEQ Permit	500021 · Licenses, Fees & Permits	07- Wastewater Tr...	3,689.00		3,689.00
Total Dept of Environmental Quality				3,689.00	0.00	
Econo Rooter Services, Inc.						
10/04/2023		500027 · Contracted Services ST...	07- Wastewater Tr...	2,374.00		2,374.00
10/04/2023		500027 · Contracted Services ST...	07- Wastewater Tr...	2,894.00		2,894.00
10/11/2023		500027 · Contracted Services ST...	07- Wastewater Tr...	3,258.00		3,258.00
10/25/2023		500026 · Contracted Services	07- Wastewater Tr...	554.00		554.00
Total Econo Rooter Services, Inc.				9,080.00	0.00	
Executech						
10/04/2023		500038 · Computer Supplies & M...	21- Library Fund	998.75		998.75
Total Executech				998.75	0.00	
Hennick's Home Center, Inc						
10/11/2023		500034 · Operating Supplies	07- Wastewater Tr...	99.11		99.11
10/11/2023		500034 · Operating Supplies	03- State Tax Stre...	31.19		31.19
Total Hennick's Home Center, Inc				130.30	0.00	
Lakeside Water District						
10/11/2023		50234 · Operating Supplies Admin	01-General Fund	173.60		173.60
10/11/2023		500031 · Utilities	07- Wastewater Tr...	299.60		299.60
10/11/2023		50234 · Operating Supplies Admin	01-General Fund	20.00		20.00
10/11/2023		500031 · Utilities	07- Wastewater Tr...	59.60		59.60
10/11/2023		500031 · Utilities	07- Wastewater Tr...	59.60		59.60
10/11/2023		500031 · Utilities	07- Wastewater Tr...	59.60		59.60
10/31/2023		50234 · Operating Supplies Admin	01-General Fund	59.60		59.60
10/31/2023		500031 · Utilities	07- Wastewater Tr...	311.60		311.60
10/31/2023		50234 · Operating Supplies Admin	01-General Fund	20.00		20.00
10/31/2023		500031 · Utilities	07- Wastewater Tr...	59.60		59.60
10/31/2023		500031 · Utilities	07- Wastewater Tr...	59.60		59.60
10/31/2023		500031 · Utilities	07- Wastewater Tr...	59.60		59.60
Total Lakeside Water District				1,242.00	0.00	
League of Oregon Cities						
10/25/2023		50220 · Dues, Travel & Conferen...	01-General Fund	30.00		30.00
10/25/2023		50220 · Dues, Travel & Conferen...	01-General Fund	30.00		30.00
Total League of Oregon Cities				60.00	0.00	
McCowan Clinical Laboratory						
10/04/2023		500026 · Contracted Services	07- Wastewater Tr...	205.00		205.00
10/11/2023		500026 · Contracted Services	07- Wastewater Tr...	205.00		205.00
10/11/2023		500026 · Contracted Services	07- Wastewater Tr...	410.00		410.00
10/25/2023		500026 · Contracted Services	07- Wastewater Tr...	410.00		410.00
10/31/2023		500026 · Contracted Services	07- Wastewater Tr...	345.00		345.00
10/31/2023		500026 · Contracted Services	07- Wastewater Tr...	205.00		205.00
10/31/2023		500026 · Contracted Services	07- Wastewater Tr...	350.00		350.00
Total McCowan Clinical Laboratory				2,130.00	0.00	

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Cash Basis

City of Lakeside
Expenses by Vendor Detail
October 2023

Date	Memo	Account	Class	Debit	Credit	Original Amount
McKay's Markets						
10/25/2023		500034 · Operating Supplies	07- Wastewater Tr...	21.13		21.13
	Total McKay's Markets			21.13	0.00	
North Central Laboratories						
10/25/2023		500034 · Operating Supplies	07- Wastewater Tr...	209.40		209.40
	Total North Central Laboratories			209.40	0.00	
Northwest Code Professionals						
10/18/2023		500024 · Electrical & Building Fees	04 - Community D...	990.00		990.00
	Total Northwest Code Professionals			990.00	0.00	
One Call Concepts, Inc.						
10/11/2023		500026 · Contracted Services	07- Wastewater Tr...	22.40		22.40
	Total One Call Concepts, Inc.			22.40	0.00	
Oregon Department of Revenue						
10/02/2023	WBF tax due	500016 · Unemployment Insurance	07- Wastewater Tr...	0.20		0.20
	Total Oregon Department of Revenue			0.20	0.00	
Oregon Linen						
10/04/2023		50234 · Operating Supplies Admin	01-General Fund	60.94		60.94
10/04/2023		500034 · Operating Supplies	07- Wastewater Tr...	48.75		48.75
10/04/2023		500034 · Operating Supplies	03- State Tax Stre...	12.19		12.19
10/25/2023		50234 · Operating Supplies Admin	01-General Fund	125.23		125.23
10/25/2023		500034 · Operating Supplies	07- Wastewater Tr...	100.18		100.18
10/25/2023		500034 · Operating Supplies	03- State Tax Stre...	25.05		25.05
	Total Oregon Linen			372.34	0.00	
Pacific Office Automation-						
10/18/2023		50234 · Operating Supplies Admin	01-General Fund	40.99		40.99
10/18/2023		500034 · Operating Supplies	07- Wastewater Tr...	40.98		40.98
	Total Pacific Office Automation-			81.97	0.00	
PERS						
10/13/2023		500014 · PERS	01-General Fund	443.48		443.48
10/13/2023		500014 · PERS	03- State Tax Stre...	458.49		458.49
10/13/2023		500014 · PERS	21- Library Fund	284.04		284.04
10/13/2023		500014 · PERS	07- Wastewater Tr...	1,724.94		1,724.94
	Total PERS			2,910.95	0.00	
Portland Engineering, Inc.						
10/11/2023		500026 · Contracted Services	07- Wastewater Tr...	90.00		90.00
	Total Portland Engineering, Inc.			90.00	0.00	
QuickBooks Payroll Service						
10/12/2023	Fee for 4 direct deposit(s) at \$1...	50221 · License Fees & Permits	01-General Fund	2.90		2.90
10/12/2023	Created by Payroll Service on 1...	500021 · Licenses, Fees & Permits	07- Wastewater Tr...	2.90		2.90
10/30/2023	Fee for 13 direct deposit(s) at \$...	50221 · License Fees & Permits	01-General Fund	4.35		4.35
10/30/2023	Created by Payroll Service on 1...	500021 · Licenses, Fees & Permits	07- Wastewater Tr...	5.80		5.80
10/30/2023	Created by Payroll Service on 1...	500046 · Miscellaneous Expense	21- Library Fund	8.70		8.70
	Total QuickBooks Payroll Service			24.65	0.00	
Reese Electric, Inc.						
10/31/2023		50026.2 · Contracted Repair & M...	07- Wastewater Tr...	500.00		500.00
	Total Reese Electric, Inc.			500.00	0.00	
Sanddunes Performance Fuel						
10/11/2023		500036 · Fuel Expense	03- State Tax Stre...	145.00		145.00
10/11/2023		500036 · Fuel Expense	07- Wastewater Tr...	131.26		131.26
	Total Sanddunes Performance Fuel			276.26	0.00	
SC & Age, Inc.						
10/25/2023		500060 · Capital Outlay	01-General Fund	268.25		268.25
	Total SC & Age, Inc.			268.25	0.00	

**City of Lakeside
Payroll Summary
October 2023**

	Hours	Rate	Oct 23
Employee Wages, Taxes and Adjustments			
Gross Pay			
City Recorder 01 Reg	92		2,916.67
City Recorder 03 Reg	18.4		583.33
City Recorder 07 Reg	73.6		2,333.33
Street/Maintenance 01 Holiday	2		47.98
Street/Maintenance 01 Reg	38.75		929.53
Street/Maintenance 01 Sick	0.25		6.00
Street/Maintenance 01 Vac	3		71.96
Street/Maintenance 03 Holiday	6		143.93
Street/Maintenance 03 Reg	116.25		2,788.58
Street/Maintenance 03 Sick	0.75		17.99
Street/Maintenance 03 Vac	9		215.89
WW Asst Oper #1 07 Holiday-JW	9		168.63
WW Asst Oper #1 07 Reg-JW	173		3,241.36
WW Asst Oper #2 07 Holiday-RM	8		184.41
WW Asst Oper #2 07 Reg-RM	120		2,766.19
WW Asst Oper #2 07 Sick-RM	16		368.83
WW Asst Oper #2 07 Vac-RM	32		737.65
WW Supervisor 07 Holiday	8		246.21
WW Supervisor 07 Reg	168		5,170.46
Hourly - Holiday	8	19.00	152.00
Hourly - Utility Clerk	144	19.00	2,736.00
hourly - WW Asst Oper #2	104	18.54	1,928.16
Hourly - WW Asst Oper #2 Holiday	9	18.54	166.86
hourly - WW Asst Oper #2 Sick	41	18.54	760.14
hourly - WW Asst Oper #2 Vac	15	18.54	278.10
Hourly Vacation	8	19.00	152.00
Librarian 21 Reg	99.5	25.00	2,487.50
Librarian 21 Sick	17.5	25.00	308.25
Library Aide 21 Reg	220.5	12.73	3,014.97
Library Aide 21 Sick	39	15.00	585.00
Medical			200.00
On Call			562.00
Total Gross Pay	1,599.5		36,269.91
Adjusted Gross Pay	1,599.5		36,269.91
Taxes Withheld			
Federal Withholding			-2,435.00
Medicare Employee			-525.90
Social Security Employee			-2,248.73
OR - Withholding			-2,430.00
Medicare Employee Addl Tax			0.00
OR - Paid Fam Med Leave Emp.			-217.63
OR - Statewide Transit Tax Emp.			-36.28
OR - WBF Assessment			-15.59
Total Taxes Withheld			-7,909.13
Deductions from Net Pay			
Draw			0.00
Garnishment - RM			-164.52
OR St Tax Garnishment-RM			-132.29
Supp Life Insurance			-221.24
Total Deductions from Net Pay			-518.05
Net Pay	1,599.5		27,842.73
Employer Taxes and Contributions			
Medicare Company			525.90
Social Security Company			2,248.73
OR - Unemployment			712.07
OR - Paid Fam Med Leave Co.			0.00
OR - WBF Assessment Company			15.59
Total Employer Taxes and Contributions			3,502.29

October has been a very busy month for our Library. We began our weekly Story Time and have been having a fun time with this program each week. A story, activity and snack (made by the kids) are provided by our wonderful children's librarian, Ruth Prater.

I was able to complete the yearly Oregon State Library Statistical Report to the state library for review. I will be providing a copy of that report to the council after the library board approval. I can tell you we had approximately 13,000 people come through our door during the last fiscal year!! The report will give you statistics on the number of books, videos and audio books checked out at our library and many, many other interesting statistics. The bottom line is our library is busy!

The Coos Library Board has formed a committee to reevaluate the current allocation formula for the counties funding of all Coos County Libraries. The committee has been working hard to come up with a new formula that better reflects what the libraries are doing. Since Lakeside has continued to improve our circulation statistics and our city is going in population, it appears that our little library may be getting additional funding in the future. This is great news and may allow us to extend our hours of service to better serve our patrons. I will keep the council informed as this process plays out.

During the month of October, we have been passing out satisfaction surveys to our patrons. We have gotten so many returned and I thought I'd share some of the wonderful comments with you! Every single survey rated us #1-Very satisfied! This is such an important indication of how our patrons are feeling about our library and the services we provide.

*Very friendly and helpful staff! Outstanding service! Coastline is the best!

*We are fortunate to have such a great library in our town!

*I LOVE to come to this library! Materials come in quickly!

*Lakeside Library & staff are excellent! Vital to our community!

*Thanks for helping an old guy get his passion back for reading.

Respectfully submitted, Cheryl Young Lakeside Library Director

CITY OF LAKESIDE
 2023-2024 EXPENDITURE APPROPRIATION TRANSFER RESOLUTION
 November 9, 2023

Let it hereby be noted that the Council for the City of Lakeside approves the 2023-2024 expenditure appropriation transfers as follows:

	FROM	TO
GENERAL FUND		
General operating contingency	\$ 30,000.00	
Materials and services		
Advertising and Elections		30,000.00
Total appropriation transfer	\$ 30,000.00	\$ 30,000.00

This appropriation transfer is necessary due to unforeseen additional expenditures and unanticipated increased costs at the time of the original 2023-2024 budget adoption. This appropriation transfer for the 2023-2024 fiscal year budget is executed on the 9th day of November 2023.

PASSED and APPROVED by the Council for the City of Lakeside this 9th day of November 2023.

Signed

Date

Signed

Date

**CITY OF LAKESIDE
RESOLUTION 2023-11**

A RESOLUTION TO DELEGATE AUTHORITY IN THE EVENT A LACK OF QUORUM EXISTS AND A SPECIAL ELECTION IS NECESSARY.

WHEREAS, a recall election is to be held on November 28, 2023; and

WHEREAS, the potential exists for a quorum of Council to be recalled; and

WHEREAS, if the recall is successful, a special election will need to be held to in order to obtain a quorum to conduct business; and

WHEREAS, the City needs to continue to operate during the interim.

NOW, THEREFORE, BE IT RESOLVED, the Lakeside City Council authorizes the City Manager, interim City Manager or other designee to conduct business not requiring legislative action that is in the best interest and on behalf of the City. This Resolution only becomes effective if the afore mentioned lack of quorum exists.

PASSED and ADOPTED by the Lakeside City Council on this 9th day of November by a vote of _____.

APPROVED:

Sherry Kinsey, Mayor

Attest by:

Melissa Bethel, City Recorder/Manager

From: [Donald Hubbell](mailto:Donald.Hubbell@cityoflakeside.org)
To: manager@cityoflakeside.org
Subject: Re: City of Lakeside Citizen Complaint
Date: Tuesday, October 10, 2023 6:19:21 PM
Attachments: [image002.png](#)

Thank You Melissa,

There are no visible signage in that area, as the only sign is much further up Park Ave. A sign should be posted in front of the dirt pullout area across from McKays.

We have a regular who lives there 3-4 days a week in a very dilapidated 5th wheel being pulled by an unsightly gray Dodge truck. He then moves it to Airport Rd where he leaves it for several other days to avoid being tagged. This particular person is using our streets for his personal storage lot. I pay \$130.00 a month to store my boat in a storage facility, perhaps I will just start using that spot, free of charge. I might even sleep in the boat at night and save lodging expenses while I'm at it.

Posting this area with a very visible sign prohibiting parking longer than 30 minutes should do the trick. Having it posted no overnight parking will just offer that spot to homeless and others to spend their days there, leaving trash in the streets, lawn chairs along the road, etc as we have seen before. 30 min parking will stop that practice, yet will allow residents and visitors to park there with trailers or boats while the run in to McKays for supplies.

I will not be in town on the 26th, so I would appreciate you submitting this to the council at that session.

Thank you very much

Donald Hubbell
911 Park Ave #17

On Tuesday, October 10, 2023 at 02:17:14 PM PDT, <manager@cityoflakeside.org> wrote:

Donald,

I received your citizen complaint regarding vehicles parked on Park avenue across from McKays. I understand vehicles have parked along that area, and the City has been diligent in tagging and moving those that are unoccupied. The area is signed no overnight parking, but much like the rest of town no other restrictions apply to day use. If you would like to suggest the City sign the area differently, I would recommend you address Council and make a request. The next council meeting is Oct 26th at 6:00 pm. There is a citizens comment period where you can address the council for up to 3 minutes. If you would like to write out a statement I would be happy to read it into the record on your behalf.

Please feel free to contact with any questions.