

**CITY OF LAKESIDE
RESOLUTION 2019-06**

A RESOLUTION ESTABLISHING SPECIFIC FEES AND CHARGES BY THE CITY OF LAKESIDE.

This resolution supersedes the following resolutions pertaining to fee schedules: Resolutions 79-16, 81-16, 89-11, 89-21, 93-8, 95-38, 98-1, and 11-04.

WHEREAS, Ordinance Numbers 15-285, 153, and 193 establish the authority of the City of Lakeside to establish fees and define such fees by resolution, these ordinances further stipulate that fees shall be reviewed by the Lakeside City Council at least every two years and a new resolution passed, and

WHEREAS, the City of Lakeside has completed an annual review of the current fees, and

WHEREAS, this resolution is a compilation of all fees charged by the City of Lakeside except sewer service charges and transient lodging tax fees. As per section 1.110 “Application Fees” of Article 1 of the Zoning Administration Regulations: “Such fees shall not exceed the cost to the city for the processing the application. This cost can either be an estimated average cost developed from historical data or actual cost. The cost shall also include those reasonable costs incurred for professional review by attorneys, engineers, surveyors, planners or other professional review as deemed appropriate by the City Council or Planning Commission. Such costs are in addition to fees and will be billed as actuals.”

WHEREAS, the City of Lakeside has determined that these fees are reasonable in terms of comparability to the actual cost of providing the oversight and enforcement of the item being regulated. These fees are associated with processing applications, conducting public hearings, public notices, documentation, and other incidental actions required. Costs relating to professional services (i.e. engineering, surveying, legal, hydrological, geological, environmental, and planning beyond the capabilities of the City of Lakeside) will be the responsibility of the applicant. Fees stipulated by this resolution will be paid at the time the application is made. Additional professional service fees, if applicable, will be paid prior to the final issuance of the permit.

NOW, THEREFORE, BE IT RESOLVED that the City of Lakeside adopts the following fee schedule:

Administrative	Created By/Date	Fee	Resolved By/ Date	New Fee
Liquor License Application	Resolution 11-04 April 14, 2011	\$25.00	Resolution 2019-06 March 14, 2019	
[NEW] Liquor License/New	Resolution 2019-06 March 14, 2019	\$100.00		\$100.00
[NEW] Liquor License/Renewal	Resolution 2019-06 March 14, 2019	\$35.00		\$35.00
[NEW] Liquor License/Change Ownership	Resolution 2019-06 March 14, 2019	\$75.00		\$75.00

Administrative	Created By/Date	Fee	Resolved By/Date	New Fee
Return Check Fee	Resolution 11-04 April 14, 2011	\$35.00	Resolution 2019-06 March 14, 2019	\$40.00
Audio Cassette	Resolution 11-04 April 14, 2011	\$20.00		\$20.00
CD/DVD Copy	Resolution 11-04 April 14, 2011	\$20.00		\$20.00
Public Record Documents	Resolution 11-04 April 14, 2011	\$.25 per page		
Document Research	Resolution 11-04 April 14, 2011	\$34.75 per hour		
FAX Usage	Resolution 11-04 April 14, 2011	\$2.50 first page, \$1.00 each add. Page.		
Ordinance Print-Out	Resolution 11-04 April 14, 2011	\$.25 per page		
Notary Fee	Resolution 11-04 April 14, 2011	\$5.00	Resolution 2019-06 March 14, 2019	\$10.00
Lien Search Fee	Resolution 11-04 April 14, 2011	\$20.00		\$20.00
Copy Fees	Resolution 11-04 April 14, 2011	First 5 Free then .10 each	Resolution 2019-06 March 14, 2019	\$.10/per page 2- sided
Yearly Business License	Resolution 11-04 April 14, 2011	\$20.00	Resolution 2019-06 March 14, 2019	\$40.00
Airport Hangar Lease Fee	Resolution 11-04 April 14, 2011	\$.08 per square foot	Resolution 2019-06 March 14, 2019	\$.25 per square foot
Airport Application (New Hangar)	Resolution 11-04 April 14, 2011	\$100.00 + building permits	Resolution 2019-06 March 14, 2019	\$200.00 + building permits
Planning	Created By/Date	Fee	Resolved By/Date	New Fee
[NEW] Temporary Use Permit	Resolution 2019-06 March 14, 2019			\$50.00/Event
[NEW] Building Application (Structural)	Resolution 2019-06 March 14, 2019			\$25.00 Per Permit \$100.00 Plan Review
[NEW] Building Permit (Mechanical/ex. Wood Stove)	Resolution 2019-06 March 14, 2019			\$10.00 Service Fee
[NEW] Building Permit (Electrical)	Resolution 2019-06 March 14, 2019			\$25.00 Service Fee
[NEW] Building Permit (Plumbing)	Resolution 2019-06 March 14, 2019			\$25.00 Service Fee
[NEW] Manufactured Home Placement Permit	Resolution 2019-06 March 14, 2019			\$450.00 \$25.00 Plan Review

Planning	Created By/Date	Fee	Resolved By/Date	New Fee
Subdivision Plan	Resolution 11-04 April 14, 2011	\$500.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$2500.00 + Actual Costs
Conditional Use Permit	Resolution 11-04 April 14, 2011	\$180.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$280.00 + Actual Costs
Variance	Resolution 11-04 April 14, 2011	\$180.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$280.00 + Actual Costs
Appeal of Planning Action by Aggrieved Party	Resolution 11-04 April 14, 2011	\$120.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$200.00 + Actual Costs
Comprehensive Plan Amendment	Resolution 11-04 April 14, 2011	\$360.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$400.00 + Actual Costs
Engineering of Consultant Fees (not otherwise covered)	Resolution 11-04 April 14, 2011	Actual Costs		
Zoning Compliance Letters	Resolution 11-04 April 14, 2011	\$24.00	Resolution 2019-06 March 14, 2019	\$30.00
Lot Line Adjustments	Resolution 11-04 April 14, 2011	\$180.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$250.00 + Actual Costs
Land Partitions	Resolution 11-04 April 14, 2011	\$180.00	Resolution 2019-06 March 14, 2019	
[NEW] Land Partitions (Single Lot)	Resolution 2019-06 March 14, 2019			\$280.00
Lot Inspection Compliance	Resolution 11-04 April 14, 2011	\$30.00	Resolution 2019-06 March 14, 2019	\$50.00
Planned Unit Development	Resolution 11-04 April 14, 2011	\$120.00 + Subdivision Fee		
Street/Alley Vacation (per lot)	Resolution 11-04 April 14, 2011	\$360.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$1000.00 + Actual Costs
Zone Change	Resolution 11-04 April 14, 2011	\$360.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$750.00 + Actual Costs
Annexations	Resolution 11-04 April 14, 2011	\$120.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$150.00 + Actual Costs
Flood Plain Development Permit	Resolution 11-04 April 14, 2011	\$180.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$200.00 + Actual Costs
Airport Approach Development Permit	Resolution 11-04 April 14, 2011	\$60.00	Resolution 2019-06 March 14, 2019	\$100.00 + Actual Costs
Younger-Stabilized Dunes Development Permit	Resolution 11-04 April 14, 2011	\$60.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$100.00 + Actual Costs
Steep Slope Development Permit	Resolution 11-04 April 14, 2011	\$150.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$200.00 + Actual Costs
Flood Way Development Permit	Resolution 11-04 April 14, 2011	\$360.00 + Actual Costs	Resolution 2019-06 March 14, 2019	\$400.00 + Actual Costs
Land Use Compatibility Statement	Resolution 11-04 April 14, 2011	\$24.00	Resolution 2019-06 March 14, 2019	\$30.00
(FEMA Directed) Flood Plain Development Review Permit	Resolution 2019-06 March 14, 2019			\$50.00 + Actual Costs

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City Complex/Senior Building Use	Created By/Date	Fee	Resolved By/Date	New Fee
-Non-Profit Users				
Meetings After Operating Hours	Resolution 2019-06 March 14, 2019			FREE
Meetings During Operating Hours	Resolution 2019-06 March 14, 2019			FREE
-Fundraising Functions and Functions with a Fee to Attend				
Public Use – 1 st Day	Resolution 2019-06 March 14, 2019			\$25.00 + Cleaning Deposit
Additional Day(s), or Portion Thereof	Resolution 2019-06 March 14, 2019			\$25.00
Kitchen Use – Additional Charge	Resolution 2019-06 March 14, 2019			\$25.00 + Cleaning Deposit
All Other Non-Profit Functions	Resolution 2019-06 March 14, 2019			\$25.00/use + Cleaning Deposit
-Private Users				
One Room Use – 1 st Day	Resolution 2019-06 March 14, 2019			\$50.00 + Cleaning Deposit
Additional Day(s), or Portion Thereof	Resolution 2019-06 March 14, 2019			\$50.00 + Cleaning Deposit
Kitchen Use – Additional Charge	Resolution 2019-06 March 14, 2019			\$50.00 + Cleaning Deposit
Cleaning Charge Deposit	Resolution 2019-06 March 14, 2019			\$50.00

BE IT FURTHER RESOLVED, that any of the above applications are subject to any additional expenses that the City of Lakeside may incur in the processing of the application and determining that the application meets all applicable city and state laws. Such services may include, but are not limited to engineering, surveying, legal, hydrological, geological, environmental, and planning beyond the capabilities of the City of Lakeside.

BE IT FURTHER RESOLVED that the above fee schedule will become effective immediately upon the passage of this resolution.

ADOPTED BY THE LAKESIDE CITY COUNCIL THIS March 14, 2019.

Ayes: 6


Nays: 0

ATTESTED:



Andrew Carlstrom, City Recorder/Manager

APPROVED:



James Edwards, Mayor